

HIGH MANOR LLC, 375 Morgan Lane, Unit #108, West Haven, CT 06516
Phone 203 934-6637 Fax 203 934-6644

FOR MANUFACTURED HOUSING APPLICANTS

 Property, Lot # or Street

Date: _____

 Year/ Style/ Size of Home

 Purchase Price of Mobile Home

 Mortgage Holder/Address/Phone

APPLICANT INFORMATION

Last Name	First	M.I.	DOB	Social Security Number
Street Address		City	State	Zip
Previous Address		City	State	Zip
Years at Current Address Yrs _____ Mos _____			Home Phone with Area Code (_____) _____	
Employer	Business Phone	Years on Job	Occupation	
Previous Employer	Business Phone	Years on Job	Occupation	
Reason For Leaving				

CO-APPLICANT

Last Name	First	M.I.	DOB	Social Security Number
Street Address		City	State	Zip
Previous Address		City	State	Zip
Years at Current Address Yrs _____ Mos _____			Home Phone with Area Code (_____) _____	
Employer	Business Phone	Years on Job	Occupation	
Previous Employer	Business Phone	Years on Job	Occupation	
Reason For Leaving				

PRINT THE NAMES OF ALL RESIDENTS WHO WILL LIVE WITH YOU AND RELATIONSHIP TO YOU.

Name: _____ Sex: M F Age: _____ Relationship _____

Name: _____ Sex: M F Age: _____ Relationship _____

Name: _____ Sex: M F Age: _____ Relationship _____

Name: _____ Sex: M F Age: _____ Relationship _____

RENTAL EXPERIENCE: (Print Clearly)

Current Address: _____

How many persons live with you? _____ Rent per month: \$ _____ No. of bedrooms _____

What utilities do you pay? Electric _____ Heat _____ Hot Water _____

What is your Landlord's name: _____ Landlord's phone # _____

Are you current on your rent payments? Yes _____ No _____ If no, why not _____

Are you in the Military or do you have plans of joining? Yes _____ No _____

Are you under eviction? Yes _____ No _____ Reason for eviction: _____

Do you have pets? No _____ Yes _____ Type: _____

INCOME DATA:

List all income for all adults who will be living in your house:

Name _____ Yearly Income _____ Source _____

Name _____ Yearly Income _____ Source _____

Name _____ Yearly Income _____ Source _____

PLEASE TAKE NOTE OF THE FOLLOWING REQUIREMENTS:

A copy of your most recent employment pay stub(s) for each prospective owner is required with this application. If self-employed a copy of your most recent W-2 is required.

We will require a copy of the signed Sales Agreement and a copy of the buyer's closing statement.

If you are receiving Welfare, Social Security, A.D.C. or other governmental income assistance, answer the following:

Type of governmental assistance _____

How long have you received assistance _____ year(s). Are you scheduled to be terminated from governmental assistance:

No _____ Yes _____ When _____

Do you have any unusual child care or medical expenses? If so, please explain: _____

ASSET INFORMATION

1. Do you own a home or other property? Yes _____ No _____
2. What is the value of this property? _____
3. Where do you bank? _____
4. Approximate your savings as closely as possible: _____

I certify that the information given in the application is correct and complete to the best of my knowledge. And, I hereby grant to High Manor LLC the right to verify, use and release all information contained in the application pertinent to the rental process. If accepted as a tenant, I further authorize High Manor LLC to review, update, and verify the information during the term of my tenancy. **There is a non refundable \$75.00 processing fee check or money order that is to be made payable to High Manor LLC.** I authorize for a credit report and criminal background check to be obtained as part of this application process. This application expires in ninety days and becomes null and void.

Signature of Applicant _____ Date _____

Signature of Co-Applicant _____ Date _____

PLEASE INCLUDE A COPY OF YOUR DRIVER'S LICENSE FOR EACH PERSON APPLYING FOR RESIDENCY.

HIGH MANOR LLC

PRIVACY POLICY

What this Privacy Policy Covers

- This Privacy Policy covers High Manor LLC treatment of nonpublic personally identifiable information that we collect when you, the “customer” or “consumer,” apply to lease a home site from us. This policy also covers our treatment of any nonpublic personally identifiable information that our business partners share with us.

Information Collection and Use

- We collect nonpublic personal information about you from the following sources:
 - information we receive from you on applications or other forms;
 - information about your transactions with us, our affiliates, or others;
 - information we receive from a consumer reporting agency; and
 - information we receive from a criminal background check.

Information Sharing and Disclosure

- We do not disclose any nonpublic personal information about our customers or former customers to anyone, except as permitted by law.

Confidentiality and Security

- We restrict access to nonpublic personal information about you to those employees who need to know that information to provide products or services to you. We maintain physical, electronic, and procedural safeguards that comply with federal standards to guard your nonpublic personal information.

By signing below, I (we) acknowledge that High Manor LLC has provided me with a copy of its Privacy Policy.

X _____ Date: _____

X _____ Date: _____